

## **MODIFICATION AND RECOVERY REQUEST FORM**

If you are requesting a recovery of a digital signature from Notarius, manager for the Quebec Certification Centre (QCC), or you want to notify us of your change of address, you must complete this form.

### **1 – Identification of Requester** (Please write the address currently held by Notarius)

Last Name: _____	First Name: _____
Company Name: _____	
Telephone Number: _____	Fax Number: _____
Member Number (or administrative code): _____	
E-mail Address: _____	

### **2 – Service Requested**

<b>Check the desired service:</b>	
<input type="checkbox"/>	<b>Recover my Digital Signature</b> Reason: _____
<input type="checkbox"/>	<b>Change my Address</b> (Write new address) Company Name: _____ Address: _____ City: _____ Province: _____ Postal Code: _____ Telephone number: _____ Fax number: _____ E-mail Address: _____
<input type="checkbox"/>	<b>Other Modification Request:</b> Specify: _____

### **3 – Declaration**

I, _____	_____
(First Name and Last Name)	(Professional Title)
request that Notarius, manager for the Quebec Certification Centre (QCC), provide the service requested that is indicated in Section 2.	
Signature : _____	Date _____ 20_____.

**Please fax us the duly completed form  
at 514-281-1226 or 1-888-878-1130.**