

PROCEDURE FOR CHANGING THE DIGITAL SIGNATURE PASSWORD

- Right-click on the Entrust icon located on the bottom of your screen, then select **Options**.
- On the Entrust login dialog box, enter the digital signature password and then click **OK**.
- Click **Change Password . . .** and the **Change Entrust Security Store Password** screen will appear.



➤ Click **Next**.



➤ Enter the current password, then click **Next**.



- Enter a new password that meets the stated requirements.
- Confirm the new password by entering it a second time.
- Click **Next** to confirm the change.

The screenshot shows a Windows-style dialog box titled "Change Entrust Security Store Password". The main heading is "New Entrust Security Store Password". Below the heading, it says "Password rules help ensure you select a secure password to protect your Entrust security store." There is a small Entrust logo in the top right corner. The main area contains the instruction "Please enter your new password." followed by two input fields: "Password:" and "Confirm Password:", both filled with dots. Below the fields, a list of password rules is shown, each with a green checkmark icon:

- must be at least 8 characters long
- must contain an uppercase character
- must contain a lowercase character
- must contain a numeric character
- must not contain a portion of security store name longer than half its length
- must not repeat a character more than half the length of password
- must not reuse last password

At the bottom of the dialog, there are three buttons: "< Précédent", "Suivant >", and "Annuler".

- Click **Finish**.

The screenshot shows the same dialog box, but now it is titled "Completing the Change Entrust Security Store Password Wizard". The main heading is "Completing the Change Entrust Security Store Password Wizard". Below the heading, it says "Your password has been successfully changed. If you have other copies of your Entrust security store, they will continue to use your old password." There is a large Entrust logo on the left side of the dialog. At the bottom, there are three buttons: "< Précédent", "Terminer", and "Annuler".

Note: As changing the password involves a change to the holder's profile, it is essential to save a new backup copy of the .epf signature file on diskette or other medium and to destroy the old copy.