

REVOCATION OR SUSPENSION REQUEST FORM

This form is to be filled out by anyone addressing a revocation or suspension request involving their keys and certificates from Quebec Certification Center (QCC) and address to Notarius inc., which manages the public key infrastructure for to QCC.

1 – Identification of requester

Last name		First name	
Company name			
Professional order (name of order appearing in your certificates):			
<input type="checkbox"/> Architectural Institute of British-Columbia <input type="checkbox"/> Association of Professional Engineers and Geoscientists of British Columbia <input type="checkbox"/> Appraisal Institute of Canada <input type="checkbox"/> Ordre des ingénieurs du Québec <input type="checkbox"/> Ordre des évaluateurs agréés du Québec <input type="checkbox"/> Chambre des notaires du Québec <input type="checkbox"/> Ordre des arpenteurs-géomètres du Québec <input type="checkbox"/> Ordre des technologues professionnels du Québec <input type="checkbox"/> Other, specify : _____			
Telephone number		Fax number	
Member number		E-mail address	

2 – Revocation or Suspension Request

Revocation

Should you decide to no longer use your digital signature, you can request a revocation.

Please note that in the three (3) months following the revocation, you can reapply for membership by completing the membership form, transmitting it to Notarius, and defraying the related fees. Beyond this term, you will need to start over the initial membership process and pay all related fees.

Penalty: If your membership included the option of paying your fee on a monthly basis, a penalty of six (6) months or 50% of the outstanding term will be applied for prematurely terminating the membership.

Applicable penalty : _____ \$ (this fee is not refundable)
(To find out the applicable penalty, contact Notarius before transmitting this form by dialing 514-281-1577 or 1-888-588-0011, extension 1213).

Suspension

Should you want to not use your digital signature for a determined period of time, but still wish to maintain it for future use, you can request that your digital signature be suspended.

For a suspension, an annual, non-refundable, maintenance fee of \$50 plus tax is required or the digital signature will be revoked.

End of suspension date : _____

3 – Statement

I, the undersigned, _____
(Print first and last name) (Professional title)
 (_____) request that the manager of the Quebec Certification Centre, Notarius, provide the technical assistance
(Member number)
 indicated in Section 2 hereof.

Signature : _____ Date _____ 20_____.

4 – Fee schedule (if necessary)

For revocation request, I hereby authorize Notarius inc. to withdraw the amount of \$_____ plus taxes using the following credit card.

For suspension request, I hereby authorize Notarius inc. to withdraw the amount of \$50 plus taxes using the following credit card.

Visa or Master Card _____
Card number Expiry date

Cardholder signature _____ Date

Day	Month	Year

**Please fax us the duly completed form
at (514) 281-1226 ou au 1 888 878-1130.**